

## ICE Course Booking Form 2017/2018

### Your course:

Course title \_\_\_\_\_

Start date \_\_\_\_\_ End date \_\_\_\_\_

### Student Details:

Title \_\_\_\_\_ First Name: \_\_\_\_\_ Surname: \_\_\_\_\_

Date of Birth \_\_\_\_\_

Permanent Address \_\_\_\_\_  
\_\_\_\_\_

Post Code \_\_\_\_\_ Tel no. \_\_\_\_\_

Email address: \_\_\_\_\_

Postal Address for course info (if different): \_\_\_\_\_  
\_\_\_\_\_

Postcode: \_\_\_\_\_ Tel no. \_\_\_\_\_

Special Requirements (e.g Diet) \_\_\_\_\_

Any medical conditions (e.g. epilepsy, diabetes etc) \_\_\_\_\_

### Parent or Guardian Details (to be completed by all attendees under 21):

Title \_\_\_\_\_ First Name: \_\_\_\_\_ Surname: \_\_\_\_\_

Permanent Address \_\_\_\_\_  
\_\_\_\_\_

Post Code \_\_\_\_\_ Tel no. \_\_\_\_\_

Email address: \_\_\_\_\_

### Parent or Guardian Declaration (to be signed on behalf all attendees under 18):

Title \_\_\_\_\_ First Name: \_\_\_\_\_ Surname: \_\_\_\_\_

I declare that I give my consent in the capacity of parent or guardian for the student above to attend the course stated

Signed \_\_\_\_\_ Date \_\_\_\_\_

## Declaration

### Declaration by Student/Parent or Guardian

- a) I agree that the information given in the course booking form is true and agree to abide by the BASI and ICE Snowsports Ltd Terms and conditions of booking (see overleaf).
- b) I am aware that I am entering into a contract with ICE Snowsports Ltd, governed by these terms and conditions. If the student is under 18, this contract will be with the parent or guardian.

Signed \_\_\_\_\_ Date \_\_\_\_\_

## Payment

( ) Please find a cheque payable to International Coaching Ltd for initial deposit fee to the value of £500

Or

( ) Please debit my Access/Visa/Switch/Mastercard – please circle - with a deposit payment of **£500**

Card number ( )

Expiry date: \_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_ Start date (Switch only): \_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_ Issue no. \_\_\_\_\_

N.B. You will be telephoned on receipt of this form to ask you for the 3 digit code on the reverse of the card.

Name of the Cardholder: \_\_\_\_\_

Cardholder address (if different from above) \_\_\_\_\_

Payment can be made by bank transfer. Please advise if you do this so that we can track it and **please add your name as a reference.**

Account details are:

Sort Code: 30 13 32  
Account Number: 13 19 07 60  
Lloyds Bank – International Coaching Ltd

**N.B.** Terms and conditions are listed on the following pages. Please ensure that you are familiar with the Terms and Conditions that are applicable for the course you are booking.



## Terms and Conditions – 2018 Residential (Gap 4, 5, 6, 10 & 14 week) Winter Courses

### 1. Acceptance of the terms and conditions

- a) Upon completion of the booking form either offline or online, you accept these Terms and Conditions of the booking.
- b) Your booking form is to be accompanied by a minimum £500 non-refundable, non-transferable deposit.

### 2. Payment.

The payment structure for the winter residential courses is as follows. Once paid a deposit, installment or balance is non-refundable. Once a deadline is passed you will be liable for an installment payment whether you attend the course or not. Please note that if you make a booking after an installment deadline has passed, you will immediately be liable for all installment payments due up to your booking date.

- a) Initial deposit, to be paid on application - £500
- b) Second installment, to be paid by 30/07/2017 - £2000
- c) Third installment, to be paid by 30/09/2017 - £2500 for 5, 6, 10 & 14 week courses, not applicable for 4 week courses.
- d) Balance, to be paid by 15/11/2017 – cost determined by the type of course booked. See your members area for details. [www.icesi.org/members](http://www.icesi.org/members)
- e) If you arrive at resort, having not paid the balance, as detailed on your invoice for your course, you will NOT be accepted on to the course. You will remain liable for all outstanding balances.

### 3. Cancellations

In the event that you cancel your course booking, the following conditions will strictly apply

- a) If you cancel at any stage following making a booking, you will forfeit the deposit.
- b) Once a course is confirmed, you will be sent a welcome pack and an invoice for the second installment which is payable immediately. If you cancel after this period, you will forfeit the second installment.
- c) On 30/09/2017 you will be liable for the third installment. If you cancel after this period, you will forfeit the third installment.
- d) On 15/11/2017 you will be liable for the balance. If you cancel after this period, you will forfeit the entire cost of the course.
- e) If you book once any of these deadlines have passed, you will be immediately liable for any payments up to these deadlines.
- f) If you decide to cancel your booking, cancellation will not be effective until received in writing at the ICE Office by fax, email or letter. Verbal instructions to cancel are not acceptable and will not be acted upon by the ICE Office.

### 4. Administration

- a) All course invoices and resources will be sent to the address supplied on your booking form.
- b) It is your responsibility to keep the ICE office informed of any change of address after booking on to a course. This must be confirmed in writing by fax, email or letter to the ICE office.

5. If ICE decides to cancel your course, ICE will reimburse you where necessary and appropriate.

6. ICE reserves the right to remove you from the course if:-

- a) you are found to exhibit behavior which is deemed to be inappropriate, unprofessional and/or detrimental to ICE and BASI;
- b) you are found to be under the influence of alcohol, drugs or addictive substances, during course contact time.

7. ICE will not be liable for any physical or financial hardship which may be incurred whilst attending an ICE course.

8. All students must be insured for their course.

9. No monies will be refunded by ICE in the event of an injury sustained either before, or whilst participating, in the course, where injury leads to curtailment of the course; in this instance, it is necessary to make an insurance claim.

10. ICE reserves the right to refuse training to any applicant who, in the opinion of ICE:

- a) does not meet, or is not likely to meet, the minimum standard for the appropriate grade.
- b) is unsuitable for Snowsport Instructor training.

11. In the event that an applicant is refused training on the basis of paragraph 10, no monies will be refunded.

12. You agree, that except for death or personal injury arising through the negligence of ICE, ICE shall not be liable for any loss or damage arising whether in respect of death, bodily injury, illness suffered or loss, costs or damages or expenses incurred.

13. In the event of currency fluctuations between Sterling and the Euro, ICE reserve the right to alter the pricing of courses after they have been initially advertised and after bookings have been made if necessary.

14. Anyone who completes a booking form, to apply to attend an ICE course, is agreeing to abide by these aforementioned conditions.

## Terms and Conditions – 2017/2018 Independent Courses

### 1. Acceptance of the terms and conditions

- a) An independent course is defined as a BASI Level 1, Level 2 or Performance Course, where an accommodation package and liftpass is not part of the course.
- b) Upon completion of the booking form either offline or online, you accept these Terms and Conditions of the booking.
- c) Your booking form is to be accompanied by a minimum £150 non-refundable, non-transferable deposit.

### 2. Payment.

The payment structure for the winter residential courses is as follows. Once paid a deposit, installment or balance is non-refundable. Once a deadline is passed you will be liable for an installment payment whether you attend the course or not. Please note that if you make a booking after an installment deadline has passed, you will immediately be liable for all installment payments due up to your booking date.

- a) Initial deposit, to be paid on application - £150
- b) Balance, to be paid within 10 days of receiving course confirmation and related invoice – amount determined by course cost.
- c) If you arrive at resort, having not paid the balance, as detailed on your invoice for your course, you will NOT be accepted on to the course. You will remain liable for all outstanding balances.

### 3. Cancellations

In the event that you cancel your course booking, the following conditions will strictly apply

- a) If you cancel at any stage following making a booking, you will forfeit the deposit.
- b) Once a course is confirmed, you will be sent a confirmation email and an invoice for the balance payment which is payable immediately. If you cancel after this period, you will forfeit the balance.
- c) Non-payment of the balance within the stated deadline may lead to your place being given to somebody else. In the event of this happening, you will still be liable for the balance on a course and your credit card may be debited to the amount of the balance.
- d) Non-payment of the balance may also render you unable to book ICE or BASI course in the future.
- e) If you decide to cancel your booking, cancellation will not be effective until received in writing at the ICE Office by fax, email or letter. Verbal instructions to cancel are not acceptable and will not be acted upon by the ICE Office.

### 4. Administration

- a) All course invoices and resources will be sent to the address supplied on your booking form.
- b) It is your responsibility to keep the ICE office informed of any change of address after booking on to a course. This must be confirmed in writing by fax, email or letter to the ICE office.

### 5. Course Confirmation

- a) Confirmation of your place on the course will be communicated by email from the ICE office. It is important that you do not book flights or accommodation before receiving this communication. ICE is not responsible for any costs incurred for any third party services purchased.
- b) If ICE decides to cancel your course, ICE will reimburse you where necessary and appropriate.

### 6. ICE reserves the right to remove you from the course if:-

- a) you are found to exhibit behavior which is deemed to be inappropriate, unprofessional and/or detrimental to ICE and BASI;
- b) you are found to be under the influence of alcohol, drugs or addictive substances, during course contact time.

### 7. ICE will not be liable for any physical or financial hardship which may be incurred whilst attending an ICE course.

### 8. All students must be insured for their course.

### 9. No monies will be refunded by ICE in the event of an injury sustained either before, or whilst participating, in the course, where injury leads to curtailment of the course; in this instance, it is necessary to make an insurance claim.

### 10. ICE reserves the right to refuse training to any applicant who, in the opinion of ICE:

- a) does not meet, or is not likely to meet, the minimum standard for the appropriate grade.
- b) is unsuitable for Snowsport Instructor training.

### 11. In the event that an applicant is refused training on the basis of paragraph 6 or 10, no monies will be refunded.

### 12. You agree, that except for death or personal injury arising through the negligence of ICE, ICE shall not be liable for any loss or damage arising whether in respect of death, bodily injury, illness suffered or loss, costs or damages or expenses incurred.

### 13. In the event of currency fluctuations between Sterling and the Euro, ICE reserve the right to alter the pricing of courses after they have been initially advertised and after bookings have been made if necessary.

### 14. Anyone who completes a booking form, to apply to attend an ICE course, is agreeing to abide by these aforementioned conditions.